

MISSISSIPPI VALLEY BRANCH, AGC

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ANNUAL MEETING NOTICE

ATTN: BRANCH MEMBERS

DATE: December 13, 2011

SUBJ: 2012 Annual Meeting, February 29-March 2, 2012, Riverside
Hilton Hotel, New Orleans, LA

It's time for our 84th Annual Meeting. We are preparing and looking forward to a great meeting at the Riverside Hilton Hotel, New Orleans, LA. Enclosed you will find a pre-registration form; hotel information; golf tournament form; WWII Museum brochure; and Associate Member reception sponsor form. Please review the enclosed, make your reservations and help us make this 84th meeting the best yet.

- **PRE-REGISTRATION** - A pre-registration form is enclosed for your use. Once you have made your arrangements to attend, please complete the enclosed form and return to the branch office with your check. Pre-registration fees are \$300.00 each for the first 3 employees of the member firm. All over 3 is \$250.00 each. Fees for spouse/guests are \$150.00 each for the first 3 spouse/guests and \$125.00 each for all over 3 spouse/guests. Cut-off date for pre-registration and/or cancellation is **February 17, 2012**. Your pre-payment will be refunded if the Branch is notified of cancellation by **C.O.B. February 24, 2012**. Meeting Registration will also be handled at the Riverside Hilton beginning February 29, 2012; however, there will be an additional \$50.00 charge for late registrations. Pre-Registration Forms may be downloaded from the branch website (www.mvagc.org). Payment should be included with pre-registration form or may be made on the Branch Website through PayPal.
- **HOTEL INFORMATION** - Hotel Room Reservations may be made by phone at 1-504-561-0500, press "0" and ask for in-house reservations and use Group Code AMM or you may make your reservations online http://www.hilton.com/en/hi/groups/personalized/M/MSYNHHH-AMM-20120227/index.jhtml?WT.mc_id=POG. The Group Rate is \$179.00. Please note the hotel's cut-off date is **February 8, 2012**. No rooms will be available at our group rate after that date. You may check with the hotel about room upgrades when you make your reservations. Cancellations must be made a **full 72 hours** before your scheduled arrival; otherwise, one night's room and tax will be charged to your credit card on file. Also note, when making your reservations your credit card will be charged a one- night deposit immediately. Check-in is 3:00 p.m. and Check-out is 12:00 noon. Our group rate is good three days prior and three days after our meeting (based on space and rate availability).
- **WWII MUSEUM TOUR** - We have arranged for a tour of the WWII Museum. The price for the tour is \$35.00 which includes transportation to and from the museum. The tour will start at 1:00 p.m.
- **GOLF TOURNAMENT** - We have scheduled our **18-hole Golf Scramble Tournament**. The tournament will be held at **TPC Louisiana, 11001 Lapalco Blvd., Avondale, LA 70094**. Transportation (if needed) and Lunch are included in the registration fee. A registration form is enclosed for your use. These forms are also available on the branch website.
- **ASSOCIATE MEMBER RECEPTION** - For our **Associate Members** we have enclosed the sponsor form for the Associate Member's Reception. This event is one of the highlights of the convention. It is attended by over 300 contractors, associate members, Corps of Engineers, National AGC and special guests. Please plan on sponsoring this exciting event.

Also, watch the bulletin, your mail and email for other exciting events which will be taking place at the annual meeting.